

The Regulations of The Essay Committee

(Object)

Article 1 The essay committee shall publish an essay journal.

(Organization)

Article 2 The essay committee shall be constituted by a chairperson, a vice-chairperson and committee members.

Article 3 The tenure of a chairperson is one year, while re-appointment is not prohibited.

Article 4 The tenure of a vice-chairperson is one year, while re-appointment is not prohibited.

Article 5 The vice-chairperson shall assist the chairperson.

(Operations)

Article 6 The essay committee performs following operations.

- (1) The essay committee shall ask for posted essays and operate assessments. Assessing operation implies selecting assessors, administering the process of assessments, examining and deciding acceptance or rejection of the essays.
- (2) The essay committee shall select the theme for the feature articles and request contributions.

(Essay Assessment)

Article 7 The essay assessment shall be done by the following process.

- (1) The day of reception is the day the essay committee receives the posted essay.
- (2) The essay committee select assessors (two persons). The assessors remain anonymous. The assessing term is one month in general. (It may be shorter under special circumstances.)
- (3) The essay committee administers the process of assessments and urges overdue assessors. When the said assessor does not respond accordingly, the committee shall select another assessor.
- (4) If necessary, the essay committee shall call an author inquiry. The inquiry will be called only once. The term of the response from the author is one month in general. When the committee receives no responses or a

proposition from the author, withdrawal is presumed.

- (5) The essay committee shall ask the assessor who opted for post-inquiry decision to reassess the essay. The term of reassessment is one month in general. When the assessor is overdue, the committee shall urge the assessor. If the assessor is not responsive, the committee shall make decisions.

(Decision of Acceptance-Rejection)

Article 8 The acceptance or rejection shall be decided by the following procedure.

- (1) The chairperson owes the responsibility on the decision of acceptance or rejection.
- (2) The essay committee checks the report from the assessor. When no problems are found, the committee decides whether the essay is accepted or rejected according to the following rules.
 - (2-1) The essay shall be accepted when both of the two assessors opt for acceptance (A-grade).
 - (2-2) When the two assessors opted for rejection (D-grade), the essay is returned to the author.
 - (2-3) When one assessor opts for acceptance and another opts for post-inquiry decision (B- or C-grade), or when both of them opt for post-inquiry decision, the committee proceeds to an author inquiry. When the two assessors do not reach a unanimous decision after the post-inquiry reassessment, the third assessment will follow. The result of the third assessment must be either acceptance or rejection, and the committee must follow the decision.
 - (2-4) When one assessor opts for acceptance and another opts for rejection, the third assessment will be performed. The committee shall follow the decision on the third assessment whether the result is acceptance or rejection. When the third assessor opts for post-inquiry decision, an inquiry shall be held, and the committee shall follow the decision made by the subsequent reassessment.
 - (2-5) When one assessor opts for rejection and another opts for post-inquiry decision, the third assessment is performed. When the third assessor opts for rejection, the essay shall be returned to the author. Otherwise, an author inquiry is held. In case two assessors opted for acceptance

on the first assessment and the reassessment combined, the essay would be accepted, if not, rejected.

(Supplemental Provisions)

1. When any query ensues on these regulations, it must be promptly referred to the conference of the Future of Humanity Research Center, and the decisions must be obeyed.
2. These regulations come into effect on Mar. 3, 2021.
3. Any modification on these regulations must be done by a resolution of the conference of the Future of Humanity Research Center.